

# **INVENTION DISCLOSURE**

## **TO BE COMPLETED BY THE INVENTOR(S)**

### **1. PRELIMINARY CONSIDERATIONS**

List those persons contributing to: (a) the initial idea; and (b) the further development of the idea, giving their name, citizenship, and home addresses. If possible, identify the general contribution of each person.

<b>Name</b>	<b>Surname</b>	<b>Address</b>	<b>Citizenship</b>	<b>Tel./fax/e-mail</b>
1.				
2.				
3.				
4.				

Please indicate the name of the inventors in the same order as in the patent application.

*State the earliest date when the invention was first thought of by you.*

Date: .....

Location: .....

Circumstances: .....

.....

.....

*State the identity of the parties for the prosecution of the file.*

#### **APPLICANT (Patent holder)**

Name: .....

Judicial form: .....

Address: .....

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#### **MANDANT (Person who gives the instructions)**

Name: .....

Address: .....

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Phone No.: .....

Fax No. : .....

e-mail address: .....

#### **CLIENT (Person to whom invoicing must be addressed)**

Name: .....

Address: .....

.....

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Phone No.: .....

Fax No.: .....

**VAT No.:** .....

**2. STATE OF THE ART**

List pertinent published information (e.g. patents (patent number and country), publications, literature references, journals, books, papers published at symposiums or technical conferences, etc.) and commercial practice in this field (e.g. prior device(s), compound(s), composition(s), disclosed, sold or offered for sale, etc.), known to the Inventors (further to a preliminary search if necessary), with specification of the date of publication and the editor for all documents, except for patents.

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**IMPORTANT:** Some countries, in particular the USA, require the exhaustive list of publications known by the inventors. Failure to advise the US PTO (US Patent and Trademark Office) of such prior art may invalidate a subsequently issued patent. This obligation is continuous. Prior art believed to be relevant should immediately be brought to the attention of your Patent Attorney.

**3. POSSIBLE DISCLOSURE OF THE INVENTION**

Some countries (USA, Japan) offer the possibility to still get a valid patent although there was a public disclosure of the invention. However, the filing formalities of the patent application should be performed before expiry of the grace period that is comprised between six and twelve months.

Please specify possible disclosures made by yourself or by third parties.

Disclosed by .....  
Circumstances (place, date): .....

Disclosed by .....  
Circumstances (place, date): .....

Disclosed by .....  
Circumstances (place, date): .....

**4. TECHNICAL FIELD**

Provide a short statement of the technical field of the subject-matter in the area of the invention (no more than 2-3 sentences are required here).

The technical field of the subject-matter encompasses:

a) a process consisting of (list the procedural steps while specifying what you consider to be novel)

.....  
b) a product or material composition (explain wherein its novelty consists) .....

c) a device distinguished in that .....

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**5. BACKGROUND OF THE INVENTION**

*The background section sets the context of the invention and outlines the problems which the invention is trying to solve. Here, the available art is summarised and distinguished thereby emphasising the novelty of the invention.*

*Describe the state of the prior art including the shortcomings or problems therein, and how the disclosed invention differs from or improves the prior art (including its advantages or what it accomplishes).*

*List any related inventions, identifying each and giving their relationship to this invention.*

It is known according to the state of the art that .....

However, this state of the art does not solve the problem of .....

**6. AIMS OF THE INVENTION**

*State the objects and purposes of the invention.*

The purpose of the invention is to develop .....

*Describe how these objects and purposes are achieved, i.e., the development, including the structure(s), and or process(es) of the invention.*

Therefore, the present invention makes use of .....

**7. DISCLOSURE OF THE INVENTION**

*The disclosure or description of the invention must provide all information necessary to practice the invention. Each and every compound and step used in practising the invention should be fully detailed before filing of the patent application. An expert in this field should be able to reproduce the invention on the basis of the description.*

*Describe, as fully as possible, your experimental procedures and results, including, if available, all sequential steps from "how to make" the invention through "how to use" the invention. Examples should also be included if available. Please refer to figures and drawings. Please provide numbered values (in their corresponding unity of value) of the obtained results.*

*Describe the embodiment of new features of this invention and any new results obtained by the practice thereof.*

The new features embodied in this invention are as follows:

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*Describe the best embodiment of the invention known to you at the present time.*

The invention would be practised in the following preferred ways:

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*State the variations or changes in the invention which are known or reasonably predictable and which (will) preserve the main advantages of the invention.*

According to a possible embodiment, it is possible to .....

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**8. ALTERNATIVE MODES OF CARRYING OUT THE INVENTION**

*Describe possible alternative modes of carrying out the invention and the broad scope of the invention itself.*

Variation or changes in the invention could include the use of .....

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*Are there existing alternative products or processes which would give a competitor the same result? Which ones?*

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.....

*Dated:* ..... *Inventor:* .....

*Signature:*.....

*Dated:*..... *Witness:*.....

*Witness:*.....

*Please initial and date each individual page of the invention disclosure.*

**9. ATTACHMENTS**

*Please number the attachments and specify hereunder the numbers of the enclosures respectively.*

*Additional sheets:*    Number                      Attachments n° ... to ...

*Photographs:*            Number                      Attachments n° ... to ...

*Drawings:*                Number                      Attachments n° ... to ...

*Please initial and date all attachments.*